Please note that information included here contains only the most recent and relevant information pertaining to each program. Layout of sections follow the catalog. For history information, see the administration office.

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**Human Resources Program Updates**
The Bachelor of Science in Human Resources Management with an Emphasis in Accounting, Bachelor total General Education hour requirements should be 340.

**Criminal Justice Program Updates**
The Bachelor of Science in Criminal Justice, Bachelor other requirements credits should be 17.0.

**Medical Assisting Program Updates**
Effective for all students enrolled on or after February 23, 2016, the credential earned upon successful graduation of the Medical Assisting Associate programs will be Associate of Occupational Science.

**Practical Nursing Program Updates**
The Beaverton Learning Site now offers the Practical Nursing diploma program.

**Course Descriptions**

**CNT130 – INTRODUCTION TO TECHNICAL SUPPORT – 2.0**
Prerequisite: None

**RAD130 – RADIOGRAPHIC ANATOMY AND POSITIONING I – 4.0**
Prerequisite: Grade of “C” or better in all previous term Radiology Core courses
This course is designed to introduce the Radiologic Technologist student to positioning techniques used in radiography of the respiratory system, abdomen, spinal column, upper and lower extremities. Lab includes peer positioning, performing radiographic images on phantoms for film evaluation, critique, and anatomical identification. The student will learn, demonstrate, discuss, define, and identify the basic radiographic positioning techniques employed in radiographic imaging of the chest, abdomen, spine and the upper and lower extremities. Film review will allow students opportunities to identify radiographic osteology, arthrology, pathology, and proper positioning and image evaluations.

**Admissions**
*On page 67, please replace the first sentence in the second paragraph with the following:*

**Transfer and Challenge Credit**
Transfer credit may be awarded for equivalent (equivalent meaning that the catalog course description is substantially equal to that in the Pioneer Pacific College catalog) courses documented by official transcripts from institutions authorized to grant degrees at the same level as Pioneer Pacific College, who are approved by the Department of Education.

*On page 71, please replace the section Veterans Education Benefits Information with the following:*

**Veteran’s Education Benefits Information**
All PPC programs offered are approved for the training of eligible veterans and eligible veteran’s dependents. If a prospective or current student is eligible for veteran education benefits, he or she must apply for benefits online through the Veterans Administration (VA) web site at www.va.gov. The VA regional office will mail a Certificate of Eligibility to the veteran, and the veteran must provide copies of this certificate to both the Financial Aid and Registrar’s offices before the school can submit certification of enrollment to the VA.

No veteran will be certified or receive benefits unless the college has received all official transcripts by at least the end of his or her first term at Pioneer Pacific College. Each veteran is responsible for ensuring
that official transcripts are sent from the issuing institution directly to the Registrar’s office from all colleges and postsecondary schools previously attended (whether or not VA benefits were received at those schools) before the second term of certification can be submitted to the VA. Any veteran transferring from another institution who has had his or her benefits terminated will be placed on Warning status the first term of enrollment in accordance with Pioneer Pacific College’s Veteran’s Academic Policy. In addition, the veteran must notify the Registrar’s office of any changes in degree objective or enrollment status while enrolled at Pioneer Pacific College and should be aware that benefits will be awarded only for classes that apply directly toward the declared degree objective.

**Tuition and Fees**

*On page 77, please replace the first paragraph under Fees with the following:*

**Fees**

All programs require a $50 Application Fee to be paid when the Enrollment Agreement is completed, a $400 Registration Fee that will be charged to the student’s account on or after the first day of the term in which they start classes, and a $50 Graduation Fee that will be charged to the student’s account at the beginning of their final term of study. Pioneer Pacific College’s academic measurement system is quarter credit hours. Each program has an average tuition per credit as listed on the catalog insert. Students required to repeat a course because of a failing grade or withdrawal for any reason will be charged tuition at this rate.

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**Registration Fee**

All students are charged a $400 registration fee. A registration fee will only be charged for the student’s first enrollment at Pioneer Pacific College.

*On page 77, please replace the the Legacy Tuition Discount Program policy with the following:*

**Legacy Tuition Discount Program**

*(The Legacy discount does not apply to students attending programs at Oregon Culinary Institute)*

An element of Pioneer Pacific College’s mission is to support all graduates and members of their immediate families to improve the quality of their lives by starting or continuing college level career education. Legacy individuals are Pioneer Pacific graduates, their spouses and their children. Effective for all students who begin a new program July 20, 2015 and beyond, the Legacy Program provides a 20% tuition discount to eligible legacy individuals enrolled in an eligible program. To be eligible the graduate must meet all of the following criteria:

1. Be a graduate of any certificate or degree program at any Pioneer Pacific campus including Oregon Culinary Institute.
2. The graduate must be current on any prior balances with the College.
3. The graduate must not be in default on any Title IV loans.
4. If the legacy student is the qualifying graduate him or herself, and if the continuation program or degree is a higher credential in the same career field, one year must have passed from the initial graduation date to be eligible for the Legacy discount.
5. The legacy student must meet all admissions criteria of the program selected as described by the current College catalog.

Eligibility documentation will be maintained in the both the graduates file and the legacy student’s file if a family member. The 20% discount applies to tuition only, books, tools, supplies and fees will be charged at the normal rate. The Legacy discount will be calculated on the net tuition due after any scholarships or eligible transfer credits are applied and will be posted to the student’s account as a tuition credit.
Academic Standards

On page 67, in the General Requirements section, please replace the third paragraph with the following:

Practical Nursing and Radiologic Technology students are required to take the placement test regardless of prior post-secondary education or test scores and meet or exceed the following scores to be eligible for acceptance to the programs:

- Reading/English Score: 65%
- Math Score: 65%

On page 68, please replace the Practical Nursing Selection Process with the following:

PRACTICAL NURSING SELECTION PROCESS

In addition to the initial application process, applicants to the Practical Nursing Program must go through a selection process. Admission to the Practical Nursing Program is based on specific selection criteria, and final selection is based upon total points awarded. Points are awarded based upon the PPC Placement Exam; Life Experience; Points of Education; High School and College grade point average; written essay; references; Letter of Application; and interview with the Program Director. Applicants are also required to take and pass a criminal background check and drug screening.

Criminal background checks are completed prior to admission and all students admitted to the Practical Nursing Program must pass a criminal background check. The following agencies list criteria on their websites that will disqualify a student from licensure and from being admitted to the Practical Nursing Program:

- OSBN Division 45 Standards and Scope of Practice for the Licensed Practical Nurse and Registered Nurse
- Chapter 407 Department of Health and Human Services Division 007 Criminal Records and Abuse Check Rules

Applicants to the Practical Nursing Program will have their completed applications sent to the Practical Nursing Program Director. The applicants will be scheduled for an interview with the Practical Nursing Program Director and points will be awarded. At the beginning of every month the applicants from the previous month will be reviewed and seats will be awarded by total points awarded with date of enrollment as a secondary qualifier. Students selected to be placed on the wait list will be awarded seats as they become available based on total points awarded with date of enrollment as a secondary qualifier. For applicants applying after the last review of applicants but prior to the first day of class, seats will be awarded based on availability.

Once an applicant is selected for admission, they will be notified by their Admissions Officer who will notify them of their conditional acceptance and will be required to complete their Financial Aid process. Background check and Drug screening will be required to be processed prior to the first day of attendance. Once all steps of the process are completed, the applicant will be scheduled for a mandatory orientation.
ALTERNATES
Each term alternates are selected and placed on a wait list. Applicants chosen as alternates are processed in the same manner as those selected for admission. Should a space become available through the first week of school, alternates are offered the opportunity to be accepted as a regular student once their application process is complete.

On page 68, please replace the Radiologic Technology Program Selection Process with the following:

RADIOLOGIC TECHNOLOGY PROGRAM SELECTION PROCESS

In addition to the initial application process, applicants to the Radiologic Technology Program must go through a selection process. Admission to the Radiologic Technology Program is based on specific selection criteria, and final selection is based upon total points awarded. Points are awarded based upon the PPC Placement Exam; Life Experience; Points of Education; High School and College grade point average; written essay; references, Letter of Application; and interview with the Program Director.

Criminal background checks are completed prior to admission and all students admitted to the Radiologic Technology Program must pass a criminal background check. The following agencies list criteria on their websites that will disqualify a student from licensure and from being admitted to the Radiologic Technology Program:

- Oregon Board of Medical Imaging
  (a) Oregon Administrative Rules Division 10 337-010-0010 Qualifications of Radiographer in Diagnostic Field
  (b) Oregon Administrative Rules Division 30 Compliance and Discipline
- American Registry of Radiologic Technologist
  (a) Code of Ethics and Rules of Ethics
  (b) Ethics Review
  (c) Certification Eligibility Requirements

Applicants to the Radiologic Technology Program will have their completed applications sent to the Radiologic Technology Program Director. The applicants will be scheduled for an interview with the Radiologic Technology Program Director and points will be awarded upon review of the applicant’s file and interview. Following the interview process, the Program Director will be responsible for reviewing the total points awarded and making final selections for admissions. Once an applicant is selected for admission, they will be notified by an Admissions Officer and will be required to complete their background check, Financial Aid process, and Drug Screening. Once their Financial Aid, background check, and drug screening have been cleared, the applicant is scheduled for mandatory orientation.

ALTERNATES
Each term alternates are selected and placed on a wait list. Applicants chosen as alternates are processed in the same manner as those selected for admission. Should a space become available through the first week of school, alternates are offered the opportunity to be accepted as a regular student once their application process is complete.
On page 80, please add the following section:

VETERAN’S ACADEMIC POLICY
All students receiving VA education benefits must maintain a minimum 2.0 GPA each term as well as a minimum 2.0 cumulative grade point average (CGPA) to meet the school’s satisfactory academic standards.

Warning
Students falling below either minimum 2.0 GPA or 2.0 CGPA requirements at the end of the term will be placed on Warning status until the next evaluation point.

Suspension
Students will be placed on VA-Suspension when they have failed to maintain the school’s prescribed standards of progress for two consecutive terms. As a result, the student’s VA education benefits will not be certified for future terms. The VA will be informed promptly so that benefit payments can be discontinued in accordance with the law.

Reinstatement
In order to re-establish eligibility for VA education benefits the student must complete a term of at least 6 Credits with a GPA of 2.0, and achieve a resulting Cumulative GPA of 2.0 or higher. Once reinstated the student will be certified for subsequent terms.